

Project Status Tracking Report Governance Tool

Project Coordinator: George Purefoy

Council Date	ID	Project Name	Project Scope	Project Deliverable	
2/19/2001	84	Director's One-Day Work Schedule	Schedule and hold a one day work schedule in order to further develop organizational understanding of City Council priorities.	Staff Action	Complete <input checked="" type="checkbox"/>
5/5/2001	85	North Texas Municipal Water District Membership	Obtain membership status in the North Texas Municipal Water District.	Staff Action	Complete <input type="checkbox"/>
5/15/2001	16	Frisco Square Overlay	Develop PID and/or other funding source for Frisco Square.	Ordinance	Complete <input type="checkbox"/>
6/19/2001	19	City Facilities Planning	Develop long-range plan for ensuring adequate City facilities. Plan needs to include City Hall, Library, Justice Center, Natatorium, Rec. Center, Public Works, Heritage Center.	Staff Report	Complete <input type="checkbox"/>

Project Coordinator: Scott Young

Council Date	ID	Project Name	Project Scope	Project Deliverable	
	135	Update the City Council on upcoming road projects concerning Underground utilities		Staff Action	Complete <input type="checkbox"/>
2/6/2001	119	Review Lebanon/Hillcrest Intersection Design		Staff Action	Complete <input type="checkbox"/>
2/6/2001	121	Review Lebanon/Ohio intersection for safety		Staff Action	Complete <input type="checkbox"/>

Project Coordinator: Jason Gray

Council Date	ID	Project Name	Project Scope	Project Deliverable	
	131	Check with Pete Tart on signature of NOI	Research the reasoning why the Mayor's name is the only one that is entered. Why is the entire City Council not listed?	Staff Report	Complete <input type="checkbox"/>

1/20/2001	96	Timeline for priority projects	Develop a tracking timeline for all priority projects.	Staff Report	Complete <input checked="" type="checkbox"/>
2/6/2001	114	Place Post Office Meeting recap back on web		Staff Action	Complete <input checked="" type="checkbox"/>
2/6/2001	123	Follow up on Publication requirements	Review with Mr. Maso on his information regarding state publication requirements-- also check with TML to see if there are any additional requirements that we don't know about.	Staff Action	Complete <input checked="" type="checkbox"/>
2/19/2001	95	Create and Post Policy Governance Page		Staff Action	Complete <input checked="" type="checkbox"/>
2/19/2001	105	Refine Governance Reporting Process	Develop a process to ensure timely reporting as scheduled, and to include an analysis memo with all reports.	Staff Action	Complete <input checked="" type="checkbox"/>
2/19/2001	93	Commercial Recycling Ordinance	Develop an ordinance which requires commercially zoned properties to plan for recycling.	Ordinance	Complete <input type="checkbox"/>
2/19/2001	120	Put Paperless Agenda Calendar on Website		Staff Action	Complete <input checked="" type="checkbox"/>
2/19/2001	103	Report on waiting list at FHA	Compile report on the waiting lists at the Housing Authority and submit that report to the City Council.	Staff Report	Complete <input type="checkbox"/>
2/19/2001	115	Follow up with Richard Franco on issues	Follow up on getting a copy of the paper that Mr. Franco referenced in his presentation.	Staff Report	Complete <input type="checkbox"/>
2/19/2001	29	Link City Offices	Develop and implement a plan to virtually link all City offices for utilization of internet and email.	Staff Report	Complete <input checked="" type="checkbox"/>
2/19/2001	132	Review as to the need of a Work Session	Maher will lead up putting together a list of items that they may want to discuss in a work session.		Complete <input type="checkbox"/>
2/19/2001	133	Jason to follow up on Superdome PSA	Ensure that the total amount is only for the term of the agreement and not the original term.	Staff Action	Complete <input checked="" type="checkbox"/>
2/19/2001	88	City-Wide WAN	Develop and implement a Wide Area Network for all City Facilities	Staff Action	Complete <input checked="" type="checkbox"/>

3/6/2001	73	Paperless agenda	Research and develop a plan for paperless agendas	Staff Action	Complete <input type="checkbox"/>
3/6/2001	79	AT&T Franchise Reports	Deliver reports to the City in accordance with the existing Franchise Agreement.	Staff Report	Complete <input type="checkbox"/>
3/20/2001	80	Develop master calendar of franchise utility dates		Staff Action	Complete <input type="checkbox"/>
4/17/2001	14	Communication Infrastructure Plan	Work with iTag on developing a plan to ensure that all roadways are built with conduit in place. Continue to work with franchise utilities on partnerships.	Staff Report	Complete <input type="checkbox"/>
5/1/2001	94	Distribute Policy Gov info to Boards and Comms		Staff Action	Complete <input type="checkbox"/>
5/18/2001	9	Affordable Housing - Local Assistance Program	Develop local affordable housing assistance program for expenditure of \$107K.	Staff Report	Complete <input type="checkbox"/>
6/5/2001	89	Household Hazardous Waste (HHW) program	Develop a program to accept and recycle HHW.	Staff Action	Complete <input type="checkbox"/>
9/18/2001	90	Public Transportation Options Report	Work with Unified Public Work Program at COG to develop a report on what options may be for area non-DART cities on public transportation.	Staff Presentation	Complete <input type="checkbox"/>

Project Coordinator: Pat Reinhart

Council Date	ID	Project Name	Project Scope	Project Deliverable	
	49	Schedule executive session on MF zoning issue.		Staff Action	Complete <input checked="" type="checkbox"/>
2/6/2001	110	Place 121 uses back on agenda	Place comparison of SH 121 uses back onto the agenda in February	Staff Action	Complete <input checked="" type="checkbox"/>
2/19/2001	129	Place EDC President's Report on 2/20/01 Agenda.		Staff Action	Complete <input type="checkbox"/>
2/19/2001	138	Place all Public Hearings and outside presentations on agenda prior to Council action items.		Staff Action	Complete <input type="checkbox"/>

Project Coordinator: Dana Baird

Council Date	ID	Project Name	Project Scope	Project Deliverable	
8/7/2001	91	Citizen Education Program on Cable Channel 6	Develop regularly scheduled program lineup for Channel 6.	Staff Action	Complete <input type="checkbox"/>

Project Coordinator: Nan Parker

Council Date	ID	Project Name	Project Scope	Project Deliverable	
2/6/2001	111	Resolution for official newspaper	Bring forth resolution naming official newspaper and backup newspaper.	Resolution	Complete <input checked="" type="checkbox"/>
2/19/2001	97	Disclosure form for Board/Council applicants	Develop a disclosure form for applicants to City positions as provided in the Ethics Code.	Staff Action	Complete <input type="checkbox"/>
2/19/2001	92	Revamp Board Application Process	Add notification of applicant to checklist.	Staff Action	Complete <input type="checkbox"/>
2/19/2001	134	Get information regarding Denton County Day to City Council		Staff Action	Complete <input checked="" type="checkbox"/>

Project Coordinator: John Lettellier

Council Date	ID	Project Name	Project Scope	Project Deliverable	
	130	Bring forth detailed Median Development Plan	We need to bring back a detailed plan showing a beginning list of priority medians, and a look at the budget to anticipate and estimate what amount of resources we may be able to devote to median development.	Staff Action	Complete <input type="checkbox"/>
	44	Residential Masonry Ordinance	Develop and implement a masonry requirement for residential structures.	Ordinance	Complete <input type="checkbox"/>
1/18/2001	116	Tree information on website	Place updated information regarding the cut of trees at the Kohl's site and on Preston Vineyard.	Staff Memo	Complete <input checked="" type="checkbox"/>
2/6/2001	71	Comparison of Land Uses along SH 121	Compare land uses between Frisco and Plano along SH 121.	Staff Report	Complete <input checked="" type="checkbox"/>
2/6/2001	11	Multi-Family Development Standards	Revise MF Development Standards.	Ordinance	Complete <input type="checkbox"/>

2/6/2001	112	Recent Restaurant Report	Develop a report showing how many restaurants we have recently had open.	Staff Report	Complete <input checked="" type="checkbox"/>
2/6/2001	113	Double check for notification on Comp Plan	Double check to see if we can verify that the residents that were being annexed were notified of Comprehensive Plan.	Staff Report	Complete <input checked="" type="checkbox"/>
2/6/2001	126	Report on Inspection Process of Tree Preservation Program	Planning Department to review and report on what the process is for the implementation and enforcement of the Tree Ordinance.	Staff Report	Complete <input checked="" type="checkbox"/>
2/19/2001	140	Planning to report on Phelps/Wood addition tower SUP.	Develop a memorandum explaining the status of the communications tower on the Phelps/Wood addition, including timelines.	Staff Memo	Complete <input type="checkbox"/>
2/19/2001	127	List of site plans submitted prior to Tree Ordinance approval	Produce a list of site plans that were already in the process prior to the approval of the Tree Ordinance.	Staff Report	Complete <input type="checkbox"/>
2/19/2001	108	Traffic Calming report on Plantation Resort		Staff Report	Complete <input checked="" type="checkbox"/>
3/1/2001	137	Develop suggestion on zoning issues at NE corner area of FM423 and FM720.	Look at the corner more globally than the single 6.0 acres DeMattia tract and develop suggested course of action.	Staff Action	Complete <input type="checkbox"/>
3/6/2001	104	Gas Meter Placement	Research and review ability to regulate the placement of gas meters.	Staff Report	Complete <input type="checkbox"/>
3/6/2001	4	Apartment Reduction		Ordinance	Complete <input type="checkbox"/>
3/20/2001	136	Provide calendar of public meetings for PROD implementation plan.	John is to consult with PGAL and develop a calendar of public meetings as soon as possible for publication.	Staff Report	Complete <input type="checkbox"/>
5/15/2001	3	Green Building Program	A program to encourage the use of energy efficient designs and building materials to reduce monthly utility expenses.	Ordinance	Complete <input type="checkbox"/>
6/5/2001	10	Land Use Charts and Definitions	Update and clarify land use charts and definitions.	Ordinance	Complete <input type="checkbox"/>
6/19/2001	56	Recommendation for PROD implementation	Recommend to City Council a consultant to pull together an implementation plan for the PROD.	Resolution	Complete <input type="checkbox"/>

7/17/2001	98	Best Practices/Lot Diversity	Develop an incentive mix to encourage a mixture of lot sizes and dwelling units to encourage a mix of different size homes and prices and to encourage affordable housing.	Staff Report	Complete <input type="checkbox"/>
8/21/2001	106	MF, Retail, and Neighborhood Center Design Manual	Development of design standards for use in the review and approval of future apartment neighborhood centers and retail developments. The purpose of the standards is to reach consensus within the development community on the elements of good design.	Ordinance	Complete <input type="checkbox"/>
8/21/2001	8	Dallas North Tollway Overlay District	Create Overlay District for Dallas North Tollway area.	Ordinance	Complete <input type="checkbox"/>
8/21/2001	99	Development and Design Standards	Development and design standards for use in the review and approval of future apartment neighborhood centers and retail developments. The purpose of the standards is to reach consensus within the development community on good design elements.	Ordinance	Complete <input type="checkbox"/>
12/31/2001	118	Intentional sensitivity on Street Names	Review our current street names and find a way to review incoming names.	Staff Action	Complete <input type="checkbox"/>
12/31/2001	109	Annual Sign Ordinance Update	Continue with periodic updates to the existing sign ordinance as necessary.	Ordinance	Complete <input type="checkbox"/>
2/19/2002	107	Downtown Pattern Book	Comprise a book listing approved building materials and architectural elements of early 20th century architecture that developers and/or homeowners can select in designing their buildings to provide for compatibility between the older and newer buildings.	Ordinance	Complete <input type="checkbox"/>

Project Coordinator:

Perry Harts

Council Date	ID	Project Name	Project Scope	Project Deliverable	
	81	Window Code Implementation Calendar	Develop a calendar of when we will be implementing the new window code.	Staff Action	Complete <input checked="" type="checkbox"/>
	87	Regional Drainage		Staff Presentation	Complete <input type="checkbox"/>
4/17/2001	1	Thoroughfare Standards Ordinance		Ordinance	Complete <input type="checkbox"/>

Project Coordinator: Gary Hartwell

Council Date	ID	Project Name	Project Scope	Project Deliverable
2/6/2001	117	Check on RH Turn Lane at Mall	Review signage at the RH turn lane going into the Mall--look for signage and additional markings that may help.	Staff Action Complete <input type="checkbox"/>

Project Coordinator: Rick Wieland

Council Date	ID	Project Name	Project Scope	Project Deliverable
2/6/2001	101	Park Master Plan Report	Develop a report showing completion of all items in the Parks Master plan. Make sure to show any incomplete aspects that have yet to be implemented.	Staff Report Complete <input type="checkbox"/>
2/6/2001	100	Check on status of Central Park development	Check to see where we are on the further development of Central Park to see if we the developer is going to meet the initially proposed deadline.	Staff Memo Complete <input type="checkbox"/>
2/19/2001	128	Place Park Master Plan Report on Website	Take the Park Master Plan Staff Report, convert it into HTML and post on the Website under the Parks and Recreation Page	Staff Action Complete <input type="checkbox"/>
2/19/2001	139	Provide all City Council with the Practice Field Report.	Provide to the City Council the report generated by the Parks Department regarding availability of practice fields.	Staff Action Complete <input type="checkbox"/>
4/10/2001	22	Awesome Trail System	Create a local and regional master plan for a trail system which connects neighborhood centers, parks, and with external connections.	Resolution Complete <input type="checkbox"/>
4/24/2001	13	Public Green Areas	Develop/update comprehensive public open space master plan, regional trail plan.	Resolution Complete <input type="checkbox"/>

Project Coordinator: Lauren Safranek

Council Date	ID	Project Name	Project Scope	Project Deliverable
1/2/2001	82	Review staff evaluation process		Staff Report Complete <input type="checkbox"/>

Project Coordinator: Jim Gandy

Council Date	ID	Project Name	Project Scope	Project Deliverable
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3/20/2001	86	Platinum Technology Park	Facilitate the development of a top-quality technology park.	Staff Action	Complete <input type="checkbox"/>
6/20/2001	15	EDC Delivers World Class Employer	Primary responsibility of the EDC.	Staff Presentation	Complete <input type="checkbox"/>



Memorandum

To: **Honorable Mayor Seei and the Frisco City Council**
Thru: **George Purefoy, City Manager**
From: **Jason Gray, Assistant to the City Manager**
CC: Curtis Hawk, Scott Young, Ray Grimes
Date: 2/16/2001
Re: City of Frisco Wide Area Network

Action Requested: The City Council requested at the Annual Works Session held in June of 2000 that we continue our development and deployment of a Wide Area Network (WAN) for all City offices.

Background Information: Wide Area Networks are a business tool that many organizations utilize to share information, applications, and to increase workplace efficiency. A WAN provides the organization with product similar to a typical Local Area Network (LAN), but across geographical locations which are not physically connected to each other by network cabling.

I am happy to share with you that we have successfully completed the installation and setup of our City of Frisco Wide Area Network (WAN). The development of the WAN allows all City offices to better communicate with one another as well as allows for a number of business process automation techniques. We are only beginning to see the total of potential office automation. Although the initial installation is finished, we will be constantly searching for new ways to use this technology to work smarter. Some examples of how we are using the WAN today include:

- Inter-office email capability for almost all employees.
- Intranet (as opposed to internet) website for enhanced communication with almost all employees.
- Shared folders to which employee groups have access, independent of physical location—allows us to share templates, data, etc. with any other group of employees.
- Remote computer helpdesk support—increases efficiency by not sending our Manager of Information Systems to City sites outside of City Hall.

In the future, we plan on using the WAN to further automate our business processes in at least the following ways:

- Digital sending of timesheet information—increases efficiency of Finance Department personnel by limiting the amount of double-input accounting.
- Digital purchase order/check requests with automatic routing to appropriate individuals.
- Sharing of database and application information—for instance, allows for lookup of utility accounts from the Municipal Service Center, verification of Court records from the Police Department, etc.
- Virtual meetings.

- Creation of standardized maps, documents, etc. that are always available to the appropriate personnel, regardless of physical location.

This is just a small list of the types of automation that can now occur over our WAN. We will constantly be reviewing our business processes with a common sense approach to determine the most appropriate application of technology.

Board Review/Citizen Input: Not applicable to this item.

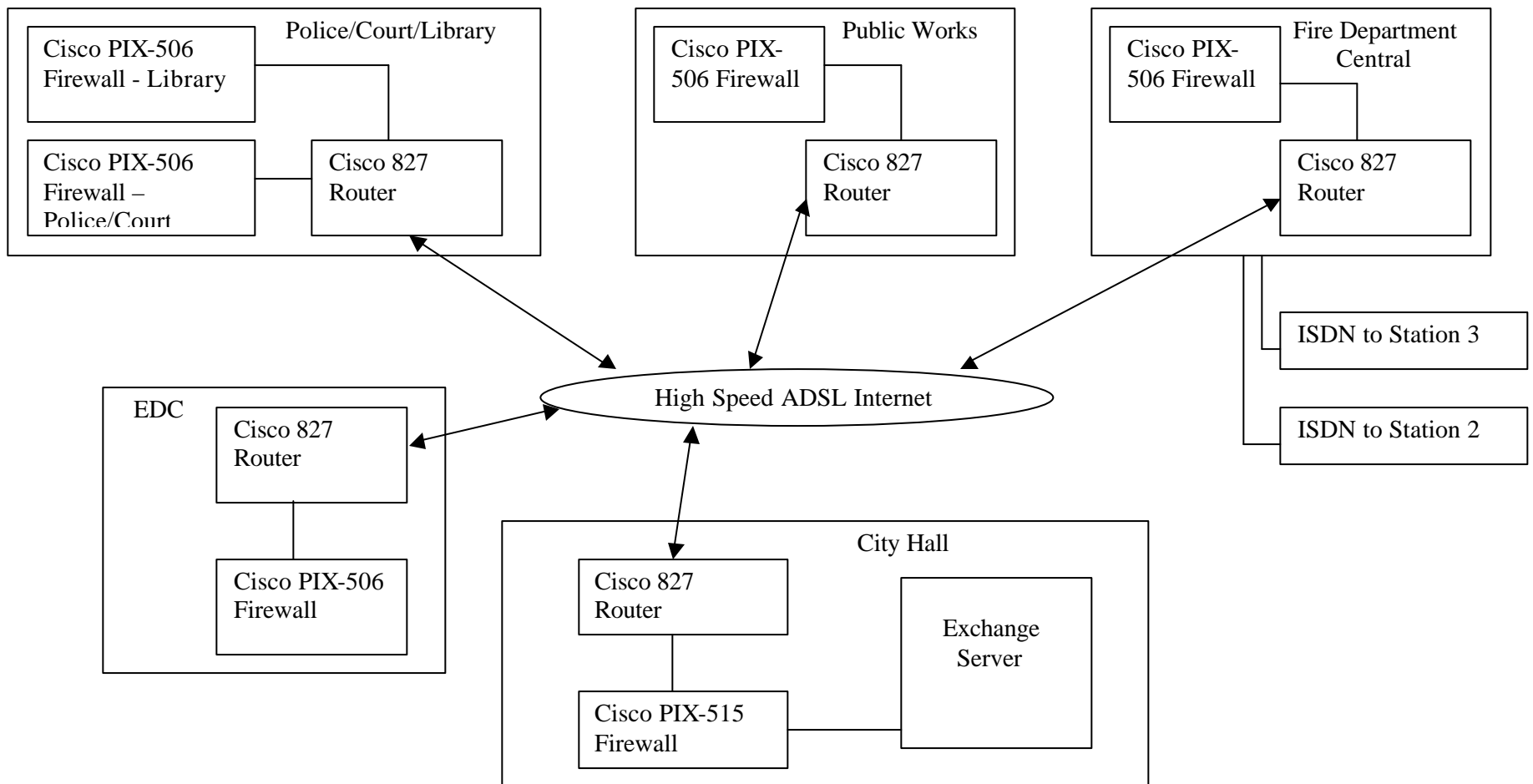
Alternatives: There are several technological methodologies regarding the creation of a WAN. We have chosen to capitalize on the centralized location of our facilities to provide for a cost-effective high-speed connection through business-class Asymmetrical Digital Subscriber Line (ADSL) for connectivity and a Virtual Private Network (VPN) for the WAN architecture. This has proven to be the most cost-effective and most versatile approach. Other options we investigated include a frame-relay service, dedicated fiber optic lines, wireless options and many others. More specific information is included in the attached supporting documents.

Legal Review: Not applicable to this item.

Supporting Documents: Attached is a sketch of the overall network architecture.

Staff Recommendation: This item is offered for your information, no action is needed.

Thank you for your consideration of this item, if I can be of any support, please contact me at 972-335-5551 x125 or by email at atcm@ci.frisco.tx.us.



PLANNING DEPARTMENT

MEMO

DATE: February 6, 2001

TO: Honorable Mayor and City Council

THROUGH: John Lettelleir, A.I.C.P. Director of Planning

FROM: Mitch Humble, Planner I

RE: Residential Acreage Summary

xc: George Purefoy, City Manager
Planning Staff

Attached is the residential density summary that you requested. This summary will be updated monthly, and made available for the first City Council meeting of the month. A monthly comparison is included for the previous month. The summary also provides a comparison to August 1999 to show the change over a longer timeframe.

You will note that there has been a slight decrease in the percentages of SF-4 and SF-5, as well as an increase in the percentages of MF and MF-1. These changes are due to a recent review of all high-density residential zoning acreage (MF, TH, and MH districts). The recent review added MF acreage from a few large PDs that were not previously included. Also, while the percentages of SF-4 and SF-5 dropped, the actual acreage for these two classifications increased. Three zoning cases were passed and their ordinances were adopted in January 2001. The most notable was Z2000-55, which added 40± acres to SF-3, 54± acres to SF-4, and 37.3± acres to SF-5.

Also included with this month's update is a short report on similar calculations from nearby cities. Many of the cities contacted did not have the exact information asked for, but they were able to provide similar calculations or estimates.

Attachment

**Residential Zoning Acreage Distribution
City of Frisco, Texas
As Of 2/06/2001**

Zoning	District	% of Total	% of Single	% of Single
District	Acreage	Single Family	Family (01/02/01)	Family (8/18/99)
RE	119.11	0.64%	0.73%	0.84%
SF*	424.77	2.27%	2.59%	3.00%
SF-1	1,061.11	5.68%	6.48%	7.50%
SF-1/4*	73.62	0.39%	0.45%	0.52%
SF-2	206.28	1.10%	1.26%	1.60%
SF-2/3*	104.98	0.56%	0.64%	0.74%
SF-3	1,153.22	6.17%	6.80%	6.11%
SF-3/4*	75.61	0.40%	0.46%	0.53%
SF-4	4,795.42	25.66%	28.94%	24.73%
SF-5	3,895.62	20.85%	23.50%	22.62%
OTR	53.86	0.29%	0.33%	(SF-6) 0.58%
2F	219.84	1.18%	1.34%	1.54%
PH	1,558.27	8.34%	9.48%	9.94%
TH	567.73	3.04%	3.00%	3.96%
MH	55.69	0.30%	0.34%	0.39%
MF*	1,660.68	8.89%	1.30%	1.51%
MF-1	1,364.82	7.30%	4.96%	5.57%
MF-2	1,296.38	6.94%	7.41%	8.31%
Total Acreage	18,687.01	100.00%	100.00%	100.00%

*Some zoning districts have been combined due to some PDs containing a mix of zoning types without clear boundaries between the types.

Residential Acreage Summary Supplement Figures from Nearby Cities

1. **Addison:** Did not have exact figures calculated. They estimate that they have only about 1,200 detached single family units and over 6,000 apartments. This means that apartments account for 83.3% of their existing residential development.
2. **Allen:** Did not have exact figures calculated. Their best estimate is that the average residential density is about 3.4 or 3.5 units per gross acre.
3. **Denton:** In 10/98 they evaluated existing residential district acreage totals as a percent of all zoned acreage.
 - 16,000 minimum square foot lots = 3.0%
 - 13,000 minimum square foot lots = 0.0%
 - 10,000 minimum square foot lots = 5.7%
 - 7,000 minimum square foot lots = 10.2%
 - two-family = 0.7%
 - MF-Restricted = 0.1%
 - MF-1 = 2.2%
 - MF-2 (university housing) = 2.2%
4. **Flower Mound:** Did not have exact figures calculated. They estimate that the most common residential zoning district is their 8,500 minimum square foot district. The second most common district is their 10,000 minimum square foot district.
5. **Lewisville:** 1999 calculations.
 - Low-density residential (single family detached) = 74.1% of total residential.
 - Medium density residential (town home and patio home) = 10% of total residential.
 - High-density residential (multi-family) = 11.8% of total residential.
 - Mobile home = 4.1% of total residential.
6. **Plano:** Did not have exact figures calculated. As of 8/99:
 - Single family detached = 91.8% of total residential.
 - Multi-family = 8.2% of total residential.
7. **Richardson:** They had their GIS department run the numbers.
 - 14,000 square foot minimum lot district = 7% of total residential
 - 12,000 square foot minimum lot district = 7% of total residential
 - 9,000 square foot minimum lot district = 43% of total residential
 - 8,500 square foot minimum lot district = 7% of total residential
 - 8,000 square foot minimum lot district = 33% of total residential
 - 7,500 square foot minimum lot district = 7% of total residential
8. **Southlake:** Did not have exact figures calculated. They use two residential zoning classifications, High Density and Low Density Residential. They estimate that:
 - Low (minimum 1 acre lot) = about 75% of total residential zoning
 - High (20,000 square foot average lot) = about 25% of total residential zoning
9. **Carrollton, Coppell, Garland, and McKinney:** could not provide this information.

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As Of 2/06/2001

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